

Namibia Drydock & Ship Repair (Pty) Ltd (NAMDOCK), PO Box 2340, Walvis Bay, Republic of Namibia, hereby gives notice of the following request for quotation:

RFQ Number	2024_RFQ_074
Description	Rental of Equipment
Quantity	Annexure A, B, C & D
Closing Date and Time	11 July 2025 @17h00
Quotation Submission Address	tenders@namdock.com
Payment Term	NAMDOCK Standard payment term 30 days from Statement
Validity Period of Quote	90 days
Duration	36 months
Incoterm	

- a) This is an electronic request, and responses must be submitted to the e-mail address stated in the Quotation Submission Address before the Closing Date and Time.
- b) Submissions must include all information required in the scope of work/ drawings if applicable. The Company may reject a quote that does not satisfy these requirements.
- c) This Request for Quotation is accompanied by and comprises the following documents.
 - i. Annexure A: Scope of Work
 - ii. Annexure B: Experience
 - iii. Annexure C: Conflict of Interest Declaration
 - iv. Annexure D: Shareholder Declaration
- d) If any question or clarification is required, please contact the Procurement Coordinator in writing.
- e) The Company reserves its right to amend the whole or any part of this Request for Quotation at any time prior to the closing date.
- f) Please note that this is a Request for Quotation only. All responses to this document will be treated as strictly confidential and will be used for the evaluation of this RFQ only. NAMDOCK may at its sole discretion, accept or reject any quotation without furnishing reasons. Therefore, there is no obligation on NAMDOCK to accept the lowest or any bid. NAMDOCK may accept or reject any part of a quotation without being obliged to accept such quotation in its entirety.

Contact Person for Enquiries and Clarifications:

	Procurement Coordinator
Name	Paulus Hamutenya
Title	Buyer
Telephone	+264 (0)64 218 6000
E-Mail	tenders@namdock.com

Annexure A

1. INTRODUCTION

Namibia Drydock and Ship Repair (NAMDOCK) invites reputable and capable service providers for the rental of equipment to support various ship repair, painting, lifting, and mechanical operations at the shipyard. The selected provider will be responsible for the reliable provision, delivery, and support of rental equipment required for the effective execution of shipyard operations.

2. TECHNICAL SPECIFICATIONS

The supplier is requested to provide detailed technical specifications and rental offering for the following equipment:

- Forklifts:
 - 3 Ton Forklift
 - 7 Ton Forklift
 - 10 Ton Forklift
 - 16 Ton Forklift
 - DW Forklift
- Mobile Cranes:
 - 12 Ton Crane
 - 20 Ton Crane
 - 25 Ton Crane
 - 30 Ton Crane
 - 35 Ton Crane
 - 55 Ton Crane
 - 60 Ton Crane
 - 90 Ton Crane
 - 120 Ton Crane
- Boom Lifts (Articulating/Telescopic):
 - Boom Lift 450
 - Boom Lift 800
 - Boom Lift 860
- Air Compressors:
 - Compressor 190 CFM
 - Compressor 300 CFM
 - Compressor 400 CFM
 - Compressor 620 CFM
 - Compressor 700 CFM
 - Compressor 750 CFM
 - Compressor 770 CFM
- Trucks and Transport:
 - 6M Truck
 - 12M Truck
 - Hiab

- **Earthmoving and Lifting Equipment:**

- Telehandler
- JCB
- TLB

Power Generators

- Generator sets between 200–500 kVA, silent/low noise, diesel-powered, variable frequency (50/60 Hz), 380–480 VAC

General Requirements for All Equipment:

- Condition & Functionality: All equipment must be well-maintained, serviced, and fully operational, preferably not older than 5 years
- Specifications: Include load capacity, reach height, power source, operating weight, and fuel requirements
- Safety Features: Safety cutoffs, alarms, guards, certified lifting components, and compliance with OHS
- Environmental Suitability: Equipment should be suitable for operation in coastal and marine environments
- Accessories & Add-ons: Include necessary hoses, attachments, slings, hooks, forks, lifting gear, etc.

3. COMPLIANCE REQUIREMENTS

- All equipment must comply with:
 - Namibian Labour Act and Occupational Health and Safety Regulations
 - South African National Standards (SANS) and OEM safety requirements
- Certification and inspection reports must be submitted for each equipment item
- Service/maintenance logs must accompany deliveries
- Daily inspection checklists must be provided
- Proof of operator competency/licensing (if equipment is offered with operators)

4. QUOTATION REQUIREMENTS

- Itemised cost breakdown for each equipment item
- Daily, weekly, and monthly rental rates per equipment
- Mobilization/demobilization, delivery, and fuel surcharges
- Operator and labour charges (if applicable)
- Equipment insurance responsibilities (clearly stated)
- Availability schedule for each item
- Validity of quotation (minimum 90 days)
- Emergency support or breakdown response arrangements

5. PROPOSAL REQUIREMENTS

5.1 Supplier Requirements

5.1.1 Company Information

- i. Company registration documents
- ii. Company profile
- iii. Certified copies of (ID) Identification of Shareholders/Members/Partners/Owners
- iv. Valid certificate of good standing with the Social Security Commission
- v. Valid certificate of good standing with the NAMRA
- vi. Valid affirmative action compliance certificate issued under section 41 of the Affirmative Action (Employment) Act No.29 of 1998, or an exemption issued under section 42; or a proof from the Employment Equity Commissioner that the bidder or supplier is not a relevant employer as defined by the Act.

6. EVALUATION CRITERIA

Proposals will be evaluated based on the following criteria:

6.1 VALUATION OF RFQ

NO	Feature	Weight %
1.	Compliance with technical requirements	20
2.	Safety standards and certification	20
3.	Pricing	20
4.	Lead time and availability	10
5.	Proof of relevant experience and references in shipyard or marine scaffolding	30
	Total	100

7. TERMS AND CONDITIONS

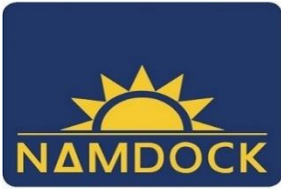
- 7.1 NAMDOCK reserves the right to accept or reject any or all proposals.
- 7.2 All proposals must remain valid for 90 days from the submission deadline.
- 7.3 Confidentiality and non-disclosure agreements may be required.
- 7.4 NAMDOCK standard terms and conditions will apply

Annexure B

LIST THE CLIENTS WHOM YOU PROVIDED SIMILAR SERVICES DURING THE PAST 3 YEARS. THE SCOPE AND MAGNITUDE SUCCESSFULLY CARRIED OUT MUST BE SIMILAR TO THIS RFQ.

1. Outline of recent experience on assignments of similar nature:

Name of assignment	Name of Project	Owner or Sponsoring agency	Cost of Project	Date of Commencement	Date of Completion	Was assignment satisfactorily completed



Annexure C

CONFLICT OF INTEREST DECLARATION

All vendors seeking to do business with Namdock are required to complete this Declaration of Interest Form. The purpose is to disclose any actual, perceived or potential conflicts of interest that may exist between your entity and employees, board members, or representatives of Namdock.

Name (of person making the Declaration): _____

Position / title: _____

Name of Entity: _____

Declaration

I understand as my role as the potential service provider / consultant and herewith make this declaration in good faith. *Select one of the following two options:*

NO CONFLICT OF INTEREST

- ☐ I have no actual, potential or perceived conflict of interest in relation to any Namdock employees or board members.

CONFLICT OF INTEREST

- ☐ I have a conflict of interest.

1. Select the type of conflict of interest:

- ☐ **Actual:** This is an existing conflict of interest, for example: you have a close relative or working relationship with a current employee of Namdock.
- ☐ **Potential:** This is a conflict of interest that is about to happen or could happen, for example: you or a close relative or is in the process of being hired by or acquiring part of a partnership including a Joint venture with a Namdock employee or business of which a Namdock employee have ownership of.
- ☐ **Perceived:** This is a conflict of interest which might be reasonably perceived by others as compromising a person's objectivity, for example: you have a close personal friendship with an Namdock employee.

2. Describe the circumstances giving rise to the conflict of interest, including full names of the Namdock employee or board member that you or any of your senior staff members have with this Namdock employee/Board member:

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Certification and Signature

- (a) I hereby certify that the information provided above is complete and accurate to the best of my knowledge.
- (b) I further, understand that failure to disclose a conflict of interest or providing false information may result in disqualification from the procurement process or termination of any existing contracts.
- (c) I understand that I must update this declaration if my circumstances change.

Signature:	
Date:	

Annexure D

Supplier declaration

Company Shareholding information Form:

List all people who are OWNERS, PARTNERS, SOLE PROPRIETORS, TRUSTEES AND BENEFICIARIES in the business/ trust, who are involved in the management thereof and who exercise control over the business/ trust commensurate with their degree of ownership/interest.
(Whichever is/are applicable)

Note: Trust and Holding companies' name can be listed and directly under it the Beneficiary name and details.

Name of Shareholder	% Percentage Shares	Namibia n (Yes/No)	Previously Disadvantage d Namibian (Yes/No)	Gender (Male / Female)	Non-Namibian Citizen(Yes/N o) If non Namibian state Nationality	Percentage Shares owned by Woman and youth %